

VILLAGE OF NORWOOD BOARD OF TRUSTEES
MEETING MINUTES – REGULAR MEETING
February 18, 2025 – 6:00 P.M.

PLEDGE OF ALLEGIANCE

POINTED OUT THE LOCATION OF THE EXITS ON THE EAST AND WEST WALLS OF THE MEETING ROOM. ADVISED THAT THE ROOM HAS CAPACITY FOR 220 PEOPLE.

Attendees Mayor Mark Tebo
 Trustee Michael diVincenzo-Not Present
 Trustee Robin Fetter
 Trustee Lisa Levison -Excused
 Trustee Matthew Tebo
 Village Clerk Jessica Nezezon
 DPW Superintendent Dan McGregor
 Code Enforcement Jeff Murray
 Waste Water Treatment Plant Michael Smith -Not Present
 Police Chief Shawn Wells
 Fire Chief Jeremy French

Guests: Glen Webster, Thomas Haynes

1. ACCEPTANCE OF MINUTES

A motion was made by Trustee Levison and Seconded by Trustee Tebo to accept the minutes from the January 21, 2025 Regular Board Meeting.

Ayes 3 Nays 0

2. FEBRUARY 2025 MONTHLY EXPENDITURES

A motion was made by Trustee Tebo and Seconded by Trustee Levison to approve the expenditures for the month of February 2025 in the amount of \$45,780.92 chargeable to the following funds:

General Fund	\$ 32,820.33
Water Fund	\$ 3,643.31
Sewer Fund	\$ 9,247.59
Trust & Agency	<u>\$ 69.69</u>
TOTAL	\$ 45,780.92

Ayes 3 Nays 0

3. PUBLIC COMMENTS

The Development Authority of the North Country (DANC) provided a data mapping project for the Village in 2021, funded by a grant. The Internet Mapping Application shows key infrastructure like water lines, sewer mains, and hydrants, helping the DPW and contractors maintain accurate records. The first year is free, with a fee thereafter. The

DPW Superintendent will meet with DANC to verify data accuracy, and the Board will review the project.

Glen Webster explained that his recently vacated rental space, now used for storage, should not be charged for water/sewer. The previous tenants paid the water/sewer bill, claiming they only used the restroom once a week. The Board agreed to review the matter, and the Code Enforcement Officer will coordinate with Webster to inspect the space.

4. DPW REPORT

Written report provided. DPW Superintendent Dan McGregor presented 2 proposals for pump replacement at the WWTP.

5. CODE ENFORCEMENT REPORT

Code Enforcement Officer, Jeff Murray, noted he sent violation letters to various code offenders and will be composing language for a new code for garbage violations.

6. MUNICIPAL WATER/WASTE WATER TREATMENT PLANT REPORT

Written report provided.

7. POLICE DEPARTMENT REPORT

Written report provided. Police Chief Shawn Wells informed the Board that one out of 2 Police Academy candidates will no longer be attending the upcoming academy.

8. FIRE DEPARTMENT REPORT

Fire Chief Jeremy French reported that the Fire Department received a new air compressor, which the DPW will install. He also mentioned that radios potentially mandated by the state are currently discounted, and they would like to purchase 6 at a cost of \$40,000. Additionally, they want to upgrade to a wireless/cellular radio system. Trustee Levison requested a breakdown of radio needs and costs, which Chief French will provide. Two new applications for membership were also presented to the Board.

A motion was made by Trustee Fetter and Seconded by Trustee Levison to approve the membership of Brendan Tischler to the Norwood Volunteer Fire Department.

Ayes 3 Nays 0

A motion was made by Trustee Levison and Seconded by Trustee Fetter to approve the membership of Sarah Lcomb to the Norwood Volunteer Fire Department.

Ayes 3 Nays 0

9. MAYORS COMMENTS

Mayor Tebo shared that the County has received the deed for the Knowlton property, and the Village has made the first payment toward its purchase. He also reported that the DPW crew member who was planning to take a leave of absence for the Police Academy will be delayed until the next session of the Academy is offered. Additionally, the drilling for samples under the Dry Bridge has been completed, and the results will be shared once they are available.

10. TRUSTEE COMMENTS

Trustee Tebo reported that he will be working with the Village Clerk/Treasurer to gather preliminary numbers for the next fiscal year's budget, which begins on June 1, 2025, and that budget workshops will be scheduled. He noted that the Village's contribution to the Concert Series may change in the upcoming fiscal year, not in the amount, but in how it is allocated. The Board will discuss this during the budget workshops. Fire Chief Jeremy French expressed interest in having the Fire Department, in collaboration with the Lake Association, run the Concert Series concession stand if the Kiwanis are unable to do so. Trustee Fetter shared that she met with a representative from Textmygov.com and clarified that the service is not a financial priority at this time. She also mentioned she will participate in two Zoom sessions for the Waste Water Treatment Plant and Green Involvement, and will include Mike Smith and Cody Smith in the sessions.

11. ACTION ITEMS

A motion was made by Trustee Levison and Seconded by Trustee Tebo to approve RESOLUTION # 2-1 OF 2025 to correct an error on the 2023 Village roll resulting in incorrect 2024 Village tax bills for parcels 42.073-6-8 and 42.073-6-6.

Ayes 3 Nays 0

A motion was made by Trustee Tebo and Seconded by Trustee Fetter to adjourn the regular Board meeting at 7:10 p.m.

Ayes 3 Nays 0

