

**VILLAGE OF NORWOOD BOARD OF TRUSTEES  
MEETING MINUTES – REGULAR MEETING  
November 19, 2024 – 6:00 P.M.**

PLEDGE OF ALLEGIANCE

POINTED OUT THE LOCATION OF THE EXITS ON THE EAST AND WEST WALLS OF THE MEETING ROOM. ADVISED THAT THE ROOM HAS CAPACITY FOR 220 PEOPLE.

Attendees: Mayor Mark Tebo  
Trustee Michael diVincenzo  
Trustee Robin Fetter  
Trustee Lisa Levison  
Trustee Matthew Tebo  
Village Clerk Jessica Nezezon  
DPW Superintendent Dan McGregor  
Code Enforcement Jeff Murray  
Police Chief Shawn Wells  
Fire Department Nate Durand

Guests: Sharon Bastille, Matt Grant, John Mullen, Conrad McClure

**1. ACCEPTANCE OF MINUTES**

A motion was made by Trustee Levison and Seconded by Trustee Tebo to accept the minutes from the October 15, 2024 Regular Board Meeting.

Ayes 4      Nays 0

A motion was made by Trustee Tebo and Seconded by Trustee Fetter to accept the minutes from the October 15, 2024 Executive Session.

Ayes 4      Nays 0

A motion was made by Trustee Levison and Seconded by Fetter to accept the minutes from the October 15, 2024 Public Hearing.

Ayes 4      Nays 0

**2. NOVEMBER 2024 MONTHLY EXPENDITURES IN THE AMOUNT OF \$92,284.99 CHARGEABLE TO THE FOLLOWING FUNDS:**

A motion was made by Trustee Tebo and Seconded by Trustee diVincenzo to approve the expenditures for the month of November 2024 in the amount of \$92,284.99 chargeable to the following funds:

General Fund	\$ 71,794.71
Water Fund	\$ 6,105.24
Sewer Fund	\$ 13,979.41

Trust & Agency	\$ 405.63
TOTAL	\$ 92,284.99

Ayes 4      Nays 0

**3. PUBLIC COMMENTS**

There were no public comments.

**4. DPW REPORT**

Reviewed written report. Superintendent Dan McGregor reported that he spoke with the Fregoe’s and confirmed they will be organizing and holding the holiday parade with bon fire following in the park on December 7<sup>th</sup> beginning at 5:00pm. Also, letters were mailed to Village residents based on responses to the lead service line survey. Those who did not return the survey received the letter focused on an “unknown” service line and those who reported galvanized received the “galvanized” service line focused letter.

**5. CODE ENFORCEMENT REPORT**

Code Enforcement Officer Jeff Murray reviewed the written report and noted he is waiting for answers from the County on his questions regarding the old school on Prospect Street.

**6. MUNICIPAL WATER/WASTE WATER TREATMENT PLANT REPORT**

DPW Superintendent Dan McGregor, WWTP Chief Operator Mike Smith and Mayor Tebo met with Tisdell Engineer Aaron Jarvis. Aaron will report information and quotes for the wet well that needs a pump and repairs. He also agreed to research how much square footage of sewer lining can be completed for \$50,000. The Emergency Response Plan requires updating and when complete will be forwarded to the NYSDEC. When asked by Trustee Tebo about how areas that cannot be reached during the lining replacement will be handled, Superintendent McGregor explained that a cutter would be used to cut laterally in order to replace the lining in these areas. The cost and hours needed to complete this task will be researched further.

**7. POLICE DEPARTMENT REPORT**

Police Chief Shawn Wells reviewed written report. Chief Wells requested the Board pursue a code for no marijuana smoking/possession for those under 21. His intent for the request being NY State does not have any laws in place for regulating marijuana and enforcing; this is an opportunity for Norwood to create and regulate a code. Trustee Fetter had questions of how the code would be enforced, what would be the consequences for offenses, would it be cost effective, will enforcing take resources away from other needs of the Norwood PD. Chief Wells suggested creating a code to at least give the PD the ability to enforce on Village public property. Trustee Levison suggested the Board meet with Chief Wells to discuss the issue before the next Board meeting.

**8. FIRE DEPARTMENT REPORT**

Written report provided. Two applications were presented to the Board; John Mullen of 9 Ashley Street and Brian Haggett II of 740 Austin Ridge Road.

A motion was made by Trustee Levison and Seconded by Trustee Fetter to approve the membership of John Mullen to the Norwood Volunteer Fire Department.

Ayes 4      Nays 0

A motion was made by Trustee Tebo and Seconded by Trustee diVincenzo to approve the membership of Brian Haggett II to the Norwood Volunteer Fire Department.

Ayes 4      Nays 0

## **9. MAYORS COMMENTS**

Mayor Tebo reported he spoke with representatives for Senator Stec and Congresswoman Stefanik regarding the possibility of NY State requiring replacement of galvanized pipe service lines. If the cost of replacement falls on the homeowners, the high cost will be extremely difficult or financially impossible for Norwood residents. If replacement is required in the future, Mayor Tebo requested a representative meet with the Board and Village residents to offer financial assistance opportunities.

Mayor Tebo noted that finding a new Trapper has been a challenge and is still greatly needed due to issues in the Village, particularly on Morgan Street. Code Enforcement Officer Jeff Murray knows of a possibility and will share contact information.

The Village Attorney shared with Mayor Tebo that the Knowlton property deed is currently in the hands of the Linden Law Firm and she will get a progress update and report back.

The Clerk's office received an email from Cornerstone for an estimate to replace a gas furnace at the Norwood Museum. It is unclear who requested this estimate and it was noted by the Mayor, Board and a guest that Historian is very difficult to reach. There were questions of hours of operation and if there is a Museum Board of Directors. Mayor Tebo will attempt to reach the Historian and report back.

## **10. ACTION ITEMS**

A motion was made by Trustee Tebo and Seconded by Trustee Levison to amend the Planning Board code from requiring 4 hours of training to requiring 2 hours of training.

Ayes 4      Nays 0

A motion was made by Trustee Tebo and Seconded by Trustee Levison to enter into executive session at 6:40 p.m.

Ayes 4      Nays 0

## **11. EXECUTIVE SESSION**

A motion was made by Trustee Tebo and Seconded by Trustee diVincenzo to exit from executive session at 8:15 p.m. and return to Regular Board Meeting.

Ayes 4      Nays 0

A motion was made by Trustee Tebo and Seconded by Trustee diVincenzo to approve gifting the full time DPW staff with a check for \$25 each in lieu of a turkey for Thanksgiving.

Ayes 4      Nays 0

A motion was made by Trustee Tebo and Seconded by Trustee Levison to adjourn the regular Board meeting at 8:23 p.m.

Ayes 4      Nays 0