

VILLAGE OF NORWOOD BOARD OF TRUSTEES
BOARD MEETING MINUTES
September 17, 2024 – 6:00 P.M.

PLEDGE OF ALLEGIANCE

THE MAYOR POINTED OUT THE LOCATION OF THE EXITS ON THE EAST AND WEST WALLS OF THE MEETING ROOM. ADVISED THAT THE ROOM HAS CAPACITY FOR 220 PEOPLE.

Attendees: Mayor Mark Tebo
Trustee Michael diVincenzo
Trustee Robin Fetter
Trustee Lisa Levison
Trustee Matthew Tebo
Village Clerk Jessica Nezezon
DPW Superintendent Dan McGregor
Code Enforcement Jeff Murray
Waste Water Treatment Plant Michael Smith
Police Chief Shawn Wells

Excused: Attorney Andrea Marotta

Absent: Fire Chief Jeremy French, Arena Nick Orologio, Aquatics Director Michelle Garrow

Guests: Sharon & Dick Bastille, Ruth Fishbeck, Dayle Grant, Irene Hargrave, Mr. and Mrs. Mike Harris, Jon Hunkins, John Murray, Bill Stone, Glen Webster, Julie Williams

1. ACCEPTANCE OF MINUTES

A motion was made by Trustee Levison and Seconded by Trustee Tebo to accept the minutes from the July 16, 2024 Executive Session.

Ayes 4 Nays 0

A motion was made by Trustee diVincenzo and Seconded by Trustee Tebo to accept the minutes from the August 20, 2024 Regular Board Meeting.

Ayes 4 Nays 0

A motion was made by Trustee Levison and Seconded by Trustee Tebo to accept the minutes from the August 20, 2024 Executive Session.

Ayes 4 Nays 0

A motion was made by Trustee diVincenzo and Seconded by Trustee Levison to accept the minutes from the August 20, 2024 Public Hearing- Zoning, Fences.

Ayes 4 Nays 0

A motion was made by Trustee Tebo and Seconded by Trustee Levison to accept the minutes from the August 20, 2024 Public Hearing- Keeping of Farm Animals and Fowl.

Ayes 4 Nays 0

A motion was made by Trustee Levison and Seconded by Trustee diVincenzo to accept the minutes from the August 20, 2024 Public Hearing- Parades and Assemblies.

Ayes 4 Nays 0

2. SEPTEMBER 2024 MONTHLY EXPENDITURES IN THE AMOUNT OF \$45,089.14 CHARGEABLE TO THE FOLLOWING FUNDS:

A motion was made by Trustee Tebo and Seconded by Trustee Levison to approve the expenditures for the month of September 2024 in the amount of \$45,089.14 chargeable to the following funds:

General Fund	\$ 20,477.08
Water Fund	\$ 5,329.30
Sewer Fund	\$ 18,877.31
Trust & Agency	\$ <u>405.45</u>
TOTAL	\$ 45,089.14

Ayes 4 Nays 0

4. PUBLIC COMMENTS

- Julie Williams attended the meeting to express concerns on three issues. She lives in Norwood only 4 months of the year and does not feel she should pay for water/sewer service that she is not using during the months she is out of town. Julie says she spoke to a lawyer in years past who told her she does not have to pay her bill during the months she is not living in Norwood. Mayor Tebo told her everyone in the Village is treated the same and all residents are billed and responsible for payment regardless if they are living at their property year-round. Julie requested a letter from the Village's lawyer stating this and Mayor Tebo agreed to obtain and send. Julie also has concerns with vehicles speeding on Morgan Street and wants more monitoring by the Norwood PD and suggested a speed bump as a possible solution. Her final concern was vehicles that are over the weight limit using Morgan Street; she says delivery trucks should use the Potsdam route. Glen Webster stated the bridge being out in Stockholm has increased travel through Norwood and permits for local businesses were given in the past to allow use of Village streets.
- Mike Harris expressed his concerns with a brook pipe getting plugged with debris and built-up gravel during the flood on August 9th and each spring. DPW Superintendent Dan McGregor acknowledged his concerns and agreed to monitor the situation.

- Irene Hargrave expressed her appreciation for the DPW and Fire Department response to the August 9th flooding. She reported that the flooding caused sewage to enter her home and asked about a solution so this does not happen again in the future. Dan McGregor recommended installing a back flow preventor and Mayor Tebo recommended she look into State funding for her repair costs.

5. DPW REPORT

Reviewed written report (Exhibit A). Dan McGregor reported that we have only received 260 service line inventory surveys out of 600 for Village properties.

6. CODE ENFORCEMENT REPORT

Reviewed written report (Exhibit B).

7. MUNICIPAL WATER/WASTE WATER TREATMENT PLANT REPORT

Reviewed written report (Exhibit C).

8. POLICE DEPARTMENT REPORT

Reviewed written report (Exhibit D). Police Chief Shawn Wells presented the option of an electronic speed sign for the Village as something to consider to address the excessive speed issues. Trustee Levison reported that a change in internet service is required to allow for NY State compliance with Police Department communication. Chad Rice, IT, will assist with moving forward with the change.

9. FIRE DEPARTMENT REPORT

Reviewed written report (Exhibit E).

10. MAYORS COMMENTS

- Received a call from Else Stefanik's office asking if CSX had been in contact with the Village and reported that we had not. Stefanik's representative assured Mayor Tebo that finding a solution is a priority and will be in touch with updates.
- Read a letter received from Hospice, thanking the Village and Michelle Garrow and Saving the Date for August 3, 2025 for Swim a Mile for Hospice.
- Blood drive at the Municipal Hall on October 17th.
- Discussed Dan's Plumbing services and increasing rates as all Village residents' rates will be increasing.

A motion was made by Trustee Tebo and Seconded by Trustee diVincenzo to increase Dan's Plumbing rates from \$50 to \$60 per unit.

Ayes 4 Nays 0

- The following Planning Board appointments were presented:
Jonathan Hunkins -5-year term
Ruth Fishbeck - 4-year term
Dayle Grant - 3-year term
Bill Stone - 2-year term
John Murray -1-year term

A motion was made by Trustee Levison and Seconded by Trustee Fetter to accept the Planning Board appointments and the new members were sworn in.

Ayes 4 Nays 0

- Planning Board code requires amending from requiring 2 hours of training to requiring 4 hours of training.

A Public Hearing will be scheduled.

- The following Board of Appeals appointments were presented:
Ruth Fishbeck
Dayle Grant
Bill Stone
John Murray

A motion was made by Trustee Levison and Seconded by Trustee Fetter to accept the Board of Appeals appointments and the new members were sworn in.

Ayes 4 Nays 0

- 2 bids were submitted for soil sampling to determine if a lagoon can be put in. Syracuse company: \$87K, Atlantic Testing \$22K.

A motion was made by Trustee Levison and Seconded by Trustee Tebo to accept the bid from Atlantic Testing.

Ayes 4 Nays 0

A motion was made by Trustee Levison and Seconded by Trustee Tebo to adjust the current internet plan with Spectrum to enable compliance with New York State requirements.

Ayes 4 Nays 0

11. TRUSTEE COMMENTS

- Trustee Tebo noted that Kent Fetter expressed his thanks to the Village for the woodchips that they were able to use for the NNCS Cross-County trails.
- Trustee Levison noted the AUD reporting extension the Village was granted will expire on October 1, 2024 and a letter will need to be sent to the NY State Comptroller reporting the progress that we have made and we are requesting an additional extension. Trustee Levison also noted that the requested Hazard & Emergency plans requested by the DEC have been sent to Aaron Jarvis.

12. ACTION ITEMS

- Resolution # 8-1 of 2024; Month End Close Allocation (exhibit F)

A motion was made by Trustee Levison and Seconded by Trustee Tebo to accept Resolution #8-1 of 2024; Month End Close Allocation.

Ayes 4 Nays 0

- Resolution # 8-2 of 2024; For Auditing of Vouchers (exhibit G)

A motion was made by Trustee Levison and Seconded by Trustee Tebo to accept Resolution # 8-2 of 2024; For Auditing of Vouchers.

Ayes 4 Nays 0

A motion was made by Trustee Tebo and Seconded by Trustee Levison to enter into executive session at 7:12 p.m.

Ayes 4 Nays 0

13. EXECUTIVE SESSION

A motion was made by Trustee Tebo and Seconded by Trustee diVincenzo to exit from executive session at 7:46 p.m.

Ayes 4 Nays 0