

**VILLAGE OF NORWOOD BOARD OF TRUSTEES  
AGENDA – REGULAR MEETING  
MAY 21, 2024 – 6:00 P.M.**

PLEDGE OF ALLEGIANCE

POINT OUT THE LOCATION OF THE EXITS ON THE EAST AND WEST WALLS OF THE MEETING ROOM. ADVISE THAT THE ROOM HAS CAPACITY FOR 220 PEOPLE.

ROLL CALL: Mayor Mark Tebo  
Trustee Michael diVincenzo  
Trustee Robin Fetter  
Trustee Lisa Levison  
Trustee Matthew Tebo  
Jessica Nezezon  
Jill Molnar  
DPW Superintendent Dan McGregor  
Code Enforcement Jeff Murray  
Waste Water Treatment Plant Michael Smith  
Fire Chief Jeremy French  
Police Chief Shawn Wells  
Aquatics Director Michelle Garrow  
Attorney Andrea Marotta

- 1. VILLAGE CLERK, REGISTRAR AND TAX COLLECTOR 1-YEAR APPOINTMENT – JESSICA NEZEZON**
- 2. DEPUTY CLERK 1-YEAR APPOINTMENT – JILL MOLNAR**
- 3. CODE ENFORCEMENT 1-YEAR APPOINTMENT – JEFF MURRAY**
- 4. TEMPORARY REGISTRAR UNTIL JESSICA’S PAPERWORK GOES THROUGH – LISA LEVISON**
- 5. ACCEPTANCE OF MINUTES**

April 16, 2024 Organizational Meeting  
April 16, 2024 Organizational Meeting Executive Session  
April 16, 2024 Regular Board Meeting  
April 16, 2024 Regular Board Meeting Executive Session  
April 23, 2024 Public Hearing Minutes  
April 23, 2024 Special Board Meeting  
April 23, 2024 Special Board Meeting Executive Session

**6. APRIL 2024 MONTHLY EXPENDITURES IN THE AMOUNT OF \$149,237.85 CHARGEABLE TO THE FOLLOWING FUNDS:**

General Fund	\$ 31,702.81
Water Fund	\$ 36,482.59
Sewer Fund	\$ 80,635.48
Trust & Agency	<u>\$ 416.97</u>
TOTAL	\$149,237.85

**MAY 2024 EXPENDITURES IN THE AMOUNT OF \$48,795.42 CHARGEABLE TO THE FOLLOWING FUNDS:**

General Fund	\$ 15,745.42
Water Fund	\$ 19,859.35
Sewer Fund	\$ 12,771.54
Trust & Agency	<u>\$ 419.11</u>
TOTAL	\$ 48,795.42

Bond payment made on May 3, 2024, charged to the Water Fund in the amount of \$75,000 + \$3,565.85 interest. This a 30-year bond taken out in 2022 and we are on year 2 of paying that. Another interest payment will be due in November.

Bond payment made on May 3, 2024, charged to the Sewer Fund in the amount of \$90,000. This was our last scheduled payment and we received a refund of approximately \$19,662.46.

**7. RESOLUTION FOR 2024 TAX RELEVY**

WHEREAS, the Village of Norwood approves the proposes tax relevy to be added to the 2024 Village Tax bill;

WHEREAS, the total relevy for the Norwood/Norfolk Tax Roll is \$4,785.84 (FOUR THOUSAND SEVEN HUNDRED EIGHTY-FIVE DOLLARS AND 84/100) and the levy for the Norwood/Potsdam Tax Roll is \$90,351.36 (NINETY THOUSAND THREE HUNDRED FIFTY-ONE DOLLARS AND 36/100).

**8. ARPA RESOLUTION FOR \$73,450 FOR PURCHASE AND INSTALLATION OF GENERATOR AT MUNICIPAL BUILDING**

**9. ENGINEERING REPORT BY AARON JARVIS**

- Resolution for DEC
- Review of Topographical Survey and Boundary Survey for Knowlton Property

**10. PUBLIC COMMENTS**

**11. DPW REPORT**

**12. CODE ENFORCEMENT REPORT**

- Operating Permits

### **13. MUNICIPAL WATER/WASTE WATER TREATMENT PLANT REPORT**

### **14. FIRE DEPARTMENT REPORT**

- Fire Insurance

### **15. POLICE DEPARTMENT REPORT**

### **16. YOUTH REPORT**

### **17. ATTORNEY REPORT**

- Property Purchase/Attorney for Promissory Note

### **18. MAYORS COMMENTS**

- May 27<sup>th</sup> Memorial Day Parade
- July 4<sup>th</sup> Parade
- July 20<sup>th</sup> ATV Ride/Jamboree
- Contract for accounting assistance for month end report and Annual Financial Reports (AUDs)
- Quarterly payroll moved to monthly starting in June
- CD update
- Hall Rental Amount
- Service Line Inventory/Lead Letter and Village Board Update Letter
- Chamber of Commerce Request
- Autumn Festival

### **19. TRUSTEE COMMENTS**

### **20. ACTION ITEMS**

- Fire Insurance
- Attorney for Promissory Note
- May 27<sup>th</sup> parade
- July 4<sup>th</sup> parade
- July 20<sup>th</sup> ATV Ride/Jamboree
- Hall Rental

### **21. EXECUTIVE SESSION**

### **22. EXECUTIVE SESSION ACTION ITEMS**