ANNUAL ORGANIZATIONAL MEETING

April 18, 2023 5:00 PM

Present: Mayor Levison

 Trustees: Nezezon, Tebo, diVincenzo, Tebo

 Village Clerk Brianna Beaulieu, Deputy Clerk-Tax Collector

Regular Meeting Night ......……….. 3rd Tuesday of every month @ 6pm

Official Newspaper...............……... NorthCountryNow

Depository for Village Funds...…… Community Bank NA, Potsdam

Village Clerk …**1 yrs**……………... Brianna Beaulieu

Deputy Clerk …**1 yrs**……………… TBD

Superintendent.. **1 yrs**……………… Dan McGregor

Village Attorney **1 yr**................…… Andrea Marotta

Code Enforcement Officer **1 yrs**.…... Bill MacIntire

Aquatics Coordinator **1 yr**……….. Michelle Garrow

Arena Operator …**1yr**…………..… Nick Orologio

Historian …**1 yr**…………………. Anthony Nocerino

Deputy Mayor......................……… Mike diVincenzo

Commissions:

Zoning DiVincenzo/Matt Tebo

## Fire Dept. Nezezon/diVincenzo

## Police Nezezon/Mark TeboWater & Sewers Mayor & Board

Streets & Roads Nezezon/diVincenzo

Policy & Procedure *Entire Board*

Bldgs, Grounds, & Parks Matt Tebo/Nezezon

## Insurance Mayor/Clerk

## Youth & Adult Recreation Matt Tebo/Nezezon

## Audit/Finance Committee *Entire Board*

## Public Relations Mayor/diVincenzo

Safety & Training diVincenzo/Mark Tebo

**Motion made by: Nezezon/Matt Tebo 4 Ayes**

**Advance Payment of Claims:**

**WHEREAS,** the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges and

**WHEREAS** all such claims must be presented at the next regular meeting for audit; and

**WHEREAS** the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the Board of Trustees disallows.

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the Board disallows. This resolution shall be effective immediately.

**Mileage Allowance:**

**WHEREAS** the Board of Trustees has determined to pay a fixed rate for mileage as reimbursed to Village Officers and employees who use their personal vehicles while performing official Village duties;

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees will approve reimbursements to such officers and employees at the IRS reimbursement rate per mile. This resolution shall be effective immediately.

**Attendance of Schools and Conferences:**

**WHEREAS** such meetings and/or training sessions may be conducted throughout the year that would benefit Village officials and employees,

**NOW THEREFORE BE IT RESOLVED** that officers and employees may be authorized to attend such sessions at Village expense upon prior approval by the Board. This resolution shall be effective immediately.

Foregoing resolutions approved on motions made by Mark Tebo/diVincenzo

## Robert’s Rules of Order shall be followed at all Board Meetings

**Next year’s organizational meeting scheduled for April 16, 5:00PM**

Meeting adjourned Matt Tebo/Mark Tebo 4 Ayes 0 Nays.