

The regular meeting of the Board of Trustees of the Village of Norwood was called to order August 17th, 2021 by Mayor Timothy Levison. Called to order 6:00pm
Also Present: Trustees:

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|---------------------------------|---------------|
| Kris Nezezon | |
| Matt Tebo | |
| Glenn Webster | Absent: |
| Mike diVincenzo | |
| Village Clerk Nancy Berger | |
| Dan McGregor DPW | Nick Orologio |
| Brianna Beaulieu Deputy Clerk | |
| Michelle Garrow- Youth | |
| Andrea Marotta-Rhodes- Attorney | |
| Bill MacIntire- Code/ Fire Rep | |
| OIC Shawn Wells | |

Motion: Tebo/ Webster motion to approve July meeting minutes; Ayes 3, TTE diVincenzo abstained due to absence.

Motion: Nezezon/Tebo motion to approve payment of abstract of audited bills. Ayes 4 Nays 0; General A Fund \$146,962.73; Water F Fund \$3,796.47, Sewer G Fund \$5269.58; TA Fund \$174.55; TOTAL BILLS \$156,203.33

VISITORS:

- Jody Wentzel attended the meeting to introduce himself as St. Lawrence County's Risk Manager and he is involved in the workers compensation plan of the County Self-insurance plan. He stated that he is here to help towns and villages navigate the workers comp claims and lend a hand when needed. Jody will be working with Dan McGregor in the upcoming weeks to be shown the various Village buildings and assist with any compliance issues.
- Matt Tessier for the Raquette River Racing organization attended in hopes of having a marathon run through Norwood. Matt presented a packet of information to the Board The planned route would start at Pine Street Arena and run down River Road and straight on to Raymondville; to then turn back around and come back the same way. Matt stated that he would be getting his own insurance for the race and will be providing that to the Village when that occurs. Matt asked for volunteer services for traffic control and a portable bathroom for racers. The dates of the marathon are listed as 3/26/2022, 3/25/2023 and 3/30/2024 The Board agreed that this was a great idea and thanked Matt for coming to the meeting.
- Aaron Jarvis attended to discuss the bids for the Prospect Street sidewalk repair. The lowest bid came from Danko Construction at \$124,223 (\$54 per lineal foot); TJ Fiacco Construction at \$124,700 (55 sq ft); Con-Tech Building System at \$149,099 (55 lft) and lastly Whitton Construction at \$184,250 (lft). Dan is waiting for Asplundh tree service to take down the trees lining that side of Prospect Street and once those are down, the sidewalk repair can start. There was question about accepting the bid but needing the trees to come down first; Aaron stated that even if the board approves the bid tonight, the contract does not have to be signed until the trees are down. Aaron gave an update on the sewer project and stated that he has been working with Nancy and Brianna on getting the USDA paperwork completed to send out. Aaron then presented the Board with his Engineering agreement for the Sewer Project. They are still looking at a spring start for construction.
- Michelle Collins was in attendance but was waiting for Deb Christy from St. Lawrence Trails to attend as well. Deb did not attend.

Treasurer: Working on the AUD's to complete closing out the books.

Attorney: None.

DPW: Report presented. Dan and the crew were hard at work clearing out brush from the storm and had roughly 200 loads of brush hauled. Dan had asked if he could bring on two part time laborers for the month of August to help with the brush pick up, but has not found anyone yet.

The crew also repaired the washout ditch that was created by the heavy rain on Outer Maple Street. There was a question about whether the brush that comes from the Prospect street trees would be taken by an outside tree service or given to residents if requested. Dan stated that the trees from Prospect street will be hauled out by him and his crew when cut down to make things quicker unless requested by the home owner. Mary Lashomb had left a message with the Clerk to thank Dan for taking down the tree limb that she thought had been dangerous. The Board thanked Dan for the hard work that the DPW crew put in during and after the storm.

Water/Sewer: See above.

Police: Report presented. The new computer is working great in the department. There was discussion regarding kids riding their bikes in the street unsafely on the corner of Prospect and Ashley Street and the concern of them being hit by cars. Shawn replied that he will make sure his officers are made aware. There was discussion regarding a firearm (45/410) that was taken of an individual and Shawn explained that weapon was seized, the person in question was very cooperative and the department will be keeping an eye on the situation. The police academy looks like it will be very large this year, and will include the three recruits from the Village department. A question on the disposal of old ammunition came up and Shawn stated that they will take old ammunition and safely dispose of it. The Board also thanked Shawn and the officers that helped during the storm.

Zoning: Report presented. Bill MacIntire states that he has walked through 3-5 South Main Street and has not seen progress. There has been a second building permit issued for the second year, however if there still is not improvement there will not be another one given. Kristine Fetter is still in the process of selling the house on 21 Elm Street.

Youth: Report presented. Beach has been running smoothly with the various events that have taken place; NLA Poker Paddle Run, Swim-A-Mile for Hospice, Kids vs. Police Kickball Game, Movie Night, and Swim Lessons. Michelle took the time to thank the FD, PD and DPW for their help with these events. The beach plans on closing after Labor Day weekend. The building that Michelle had planned to purchase fell but has found an alternative already that would be delivered in September. Dept. of Health will have a new sign mandate for beaches and Michelle wants to purchase these signs ahead of the mandate and the board agreed. The Board thanked Michelle the work she and the lifeguards have put in this beach season.

Fire Department: No Report. Bill MacIntire reported that Chief Harold Loomis suffered a heart attack recently and the board wished him a healthy recovery. Bill stated that the second Chief, Jeremy French, has stepped up while Chief Loomis is out on medical leave. During the night of the storm, the FD responded to roughly 30 emergency calls; the Board thanked them for their service. Nancy suggested that there be a new reserve account should be opened specifically for the Fire Department to separate the co-mingling in the General Fund. Jim Grant asked TTE Nezezon for a monthly statement of what the Fire Department has in the budget.

Mayor: None.

Trustees: TTE Nezezon states that since we put the trash services out to bid with no replies, the Village should now reach out directly to other services for lower costs. Nezezon also spoke about the letter that the Mayor received last month regarding Dig Safe. He stated that the letter was meant as a reminder for the Village that when there is a project that requires digging with an excavator, that Liberty Utilities should be notified for liability reasons.

TTE diVincenzo stated that he would like to be present when the SLC Risk Manager goes around with Dan.

TTE Webster said that he has been approached several times about the crosswalk in front of St. Andrews Church about the crosswalk not being wheelchair accessible. Dan stated that the wheelchair access is to the back of the church and that the sidewalk there had just recently been replaced. TTE Webster asked if the sidewalk could be shaved down to make it accessible. Dan states that he cannot shave down concrete and if the sidewalk was to be replaced again, the whole thing has to be taken out right up to the steps. Mayor again stated that the handicap access is to the back of the church. TTTE Webster also asked about LED lighting contract and where the Village was with that. Nancy replied that National Grid needed a signed resolution and that had been sent out; currently waiting for response from the Public Service Commission.

TTE Tebo asked how Peggy was doing as the grant writer. Nancy replied that she has been working closely with her and that she has the Village in the running for a generator through NYSERDA.

Action Items:

1. Motion to approve contract for services with Town of Stockholm; diVincenzo/Tebo Ayes 4, Nays 0.
2. Motion to approve Loan Resolution for USDA for \$1,747,000.00; diVincenzo/ Nezezon Ayes 4, Nays 0.
3. Motion to approve the bid for the Prospect street sidewalk improvement with the stipulation that the trees on Prospect must be removed before the work can begin; Nezezon/Tebo Ayes 4; Nays 0.
4. Motion to approve the written Engineering agreement between the Village and Aaron Jarvis of Tisdell Associates required for the USDA loan; diVincenzo/Tebo Ayes 4; Nays 0.
5. Motion to approve the resolution to open a Fire Department Reserve Account and move \$36,281.17; Nezezon/Tebo Ayes 4, Nays 0.
6. Motion to approve the written Engineering agreement between the Village and Aaron Jarvis of Tisdell Associates required for the USDA loan; diVincenzo/Tebo Ayes 4; Nays 0.
7. Motion to approve the resolution to open a checking account strictly for the Sewer upgrade project; Webster/Tebo Ayes 4 Nays 0.
8. Motion to approve Nancy Berger, Brianna Beaulieu and Tim Levison as authorized signers for all accounts for the Village of Norwood. Nezezon/ Tebo Ayes 4, Nays 0.
9. Motion to approve the marathon race scheduled for 3/26/2022; Nezezon/Tebo Ayes 4 Nays 0.

FOR DISCUSSION:

1. ARPA use
2. Marijuana Regulation

Exe Session: Motion to enter executive session at 8:22pm; Nezezon Tebo Ayes 4.

Motion to exit executive session at 8:46pm; Nezezon/Webster Ayes 4 Nays 0.

Motion to adjourn Tebo/diVincezo, Ayes 4 Nays 0. Meeting adjourned at 8:46 pm.