

ANNUAL ORGANIZATIONAL MEETING
April 20, 2021 5:00 PM

Present: Mayor Levison
Trustees: Nezezon, Webster, Tebo Absent: diVincenzo
Village Clerk Nancy Berger

Regular Meeting Night 3rd Tuesday of every month @ 6PM
Official Newspaper..... Watertown Daily Times & NCN
Depository for Village Funds..... Community Bank, NA
Village Clerk ...**3 yrs**..... Nancy Berger
Deputy Clerk ...**3 yrs**..... Brianna Beaulieu
Superintendent..**3 yrs**..... Dan McGregor
Village Attorney Andrea Marotta-Rhodes
Code Enforcement Officer..... William Macintire
Aquatics Coordinator Michelle Garrow
Arena Operator Nick Orologio
Historian Tony Nocerino
Deputy Mayor..... Glenn Webster

Commissions:

Zoning	Webster & Tebo
Fire Dept.	Nezezon & diVincenzo
Police	diVincenzo & Tebo
Water & Sewers	Mayor & Board
Streets & Roads	Nezezon & diVincenzo
Policy & Procedure	<u>Entire Board</u>
Bldgs, Grounds, & Parks	Webster & Tebo
Insurance	Mayor & Village Clerk
Youth & Adult Recreation	Webster & Nezezon
Audit/Finance Committee	Entire Board
Public Relations	Mayor & Webster
Safety & Training	diVincenzo & Nezezon
Motion made by:	Webster/Nezezon Ayes 3

Advance Payment of Claims:

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the Board of Trustees disallows.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the Board disallows. This resolution shall be effective immediately.

Mileage Allowance:

WHEREAS the Board of Trustees has determined to pay a fixed rate for mileage as reimbursed to Village Officers and employees who use their personal vehicles while performing official Village duties;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees will approve reimbursements to such officers and employees at the IRS reimbursement rate per mile. This resolution shall be effective immediately.

Attendance of Schools and Conferences:

WHEREAS such meetings and/or training sessions may be conducted throughout the year that would benefit Village officials and employees,

NOW THEREFORE BE IT RESOLVED that officers and employees may be authorized to attend such sessions at Village expense upon prior approval by the Board. This resolution shall be effective immediately.

Robert's Rules of Order shall be followed at all Board Meetings

Next year's organizational meeting scheduled for April 19th, 2022, 5:30PM.

Meeting adjourned at 5:18 motion made by Trustee Tebo/Webster Ayes 3.