

Regular Village of Norwood Board Meeting

October 15, 2019

The regular meeting of the Board of Trustees of the Village of Norwood was called to order October 15th, 2019 by Mayor Timothy Levison. Called to order 5:57pm

Also Present: Trustees:

Kriston Nezezon

OIC Shawn Wells

David Fenton

Fire Chief Harold Loomis Jr.

Glenn Webster

Bill MacIntire Code Officer

Mike DiVincenzo

Absent:

Clerk Nancy Berger

Attorney: V. Gettmann Excused

Dan McGregor

Nick Orologio Excused

Motion: Nezezon/Fenton motion to approve September minutes. Ayes 4

Motion: Nezezon/diVincenzo motion to approve payment of abstract of audited bills. Ayes 4; General A fund \$53,931.93, Water F fund \$5,659.88, Sewer G fund \$25,794.41

VISITORS:

- Keri Tremper from DANC- DANC is reaching out to the Village of Norwood to become a partner community with the Village Tupper Lake to apply for a grant through the New York State Archives Local Government Records Management Improvement Fund for regional geographic information system implementation. DANC would come in at no cost to the village to digitally map the water, waste water and any other mapping that can be digitally scanned and stored as data as well as copied and given to the Village. After a year of storing the data, there is a fee to further store the data with their facility.
- Don Lustyck and Will Fasture with Habitat for Humanity had come in to discuss the access roadway on “the extended portion of Harrison Street that dead-ends at the rear entrance to 26 Prospect St.” There was previously a resolution created for the Village to add this roadway to its regular mileage of regular maintenance such as plowing, paving and any other means needed. However, such maintenance has not been done as of recent and Habitat for Humanity would like to see this resolution seen through. The Board will look into this issue and make sure that this is resolved.
- Brianna Beaulieu

**REPORTS:**

**Treasurer:** None. Williamson is working on the current issues with the program and Nancy hopes to have everything completed by the end of the week.

**Attorney:** None.

**DPW:** Report presented. A new bathroom was completed for the Police Department due to a leak. It was also mentioned that due to the leak, the Boy Scout tents and other equipment that had been stored in the Department, may have been ruined. The shipment of salt has finally been received so the DPW has started mixing that with sand. There was an issue on Spring St. with lack of water pressure, after digging up the line they were able to resolve the problem. When asked about any lead lines, Dan said that there is a possibility of having leaded lines or leaded joints. There was concrete poured in some small sections last month. The seawall is completed and the sidewalk area is in the plans to be fixed up next fall. Water/Sewer plant is running well, only had an issue where a couple areas tripped but they were able to clean it out and get it back working properly.

**Police:** Report presented. A complaint letter was submitted by an individual whos son had been pulled over for passing the stopped Head Start school bus with it's red lights on. By State Law, while the school bus's red flashing lights are on, traffic must come to a stop until the lights are turned back off. TTE Fenton will take this matter to the Head of the Head Start Program and find more information on their end. The PD will continue to monitor this issue. On Halloween,

Cont,

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October 15<sup>th</sup>, 2019

Officer French will be handing out candy to trick or treaters in the old patrol car, while another officer will be on regular patrol. Starting January, 2020, there will be a State mandated change to arrest procedures. All arrest information and paper work will need to be turned in to the District Attorney's office within 5 days. This new mandate will increase Patrol Officer's hours due to the paper work that will need to be completed in this timely fashion. There is also be an increase in Administration hours due to OIC Wells having to look over this paperwork to make sure it is correct. Staffing is going well, there will be a few officers taking most of November off for hunting, but there should be no issue with staffing.

**Water/Sewer:** None.

**Fire Department:** No report. There was one structure fire, one possible structure fire, several CO calls and a few accidents that the department has responded to. There is a Loot-in-a-Boot fundraiser scheduled for the end of the month as well as sending out calling cards. There was an application for Nathan Gonyea submitted to the Board for approval before sending it through the Association.

**Zoning:** Report presented. There is a property on Whitney that is having a storage building built, and there has been a concrete slab poured. Bill MacIntire will still have to give a certificate of occupancy when the project is completed. There are several inspections scheduled for the week. The DEC burn laws were researched. There is no Village burn law so the DEC'S State burn law is what is looked at. An individual is looking to purchase 11 Prairie St. and Mr. MacIntire gave them the information he had on the property.

**Youth:** None.

**Mayor:** The Board would like to give its condolences to Harold Looms Jr. on the passing of his mother. There will be a fire side chat with Mark Walczyk on October 22, 2019. The Lagoons at the water/sewer plant are beginning to deteriorate. The repair cost of the lagoons is upwards of \$2-4 million. The Village was approved for a \$16,000 grant to cover the preliminary engineer report of the plant. In order to be approved for a State grant, the Village would have to be competitive with the medium income, which would mean that the water and sewer prices would have to increase a considerable amount. The Art Festival was a success, with over 30 vendors in attendance. The dam has finally been repaired. The Norwood-Norfolk Central School Emergency preparedness plan was sent in. Nancy will send out this plan to the Trustees. However, the Counties Emergency plan is what the Village must go by.

**Trustees:** TTE diVincenzo brought up the Harrison St. extension property, if the Village inserted water and sewer lines into the Village owned properties could bring in new homes to the Village. TTE Nezezon would like to speak to Mark Walczyk about the Emergency Preparedness plan and try to push it past the County level. There is now a new State mandate for the sexual harassment contract in which every employee and trustee must watch a video regarding examples of Sexual harassment as well as filling out the paper portion of the contract. TTE Fenton is on board for the DANC proposal of digital mapping of the Village and mentioned that the Town of Potsdam had done this on their own and it had cost upwards of \$30,000 for the Town. Through DANC, the hosting of the data would cost about \$700-800 yearly. TTE Webster tried to contact Jessica regarding the LED Lighting. There is also a light pole (#6) by the railroad tracks that does not work and would like to try to either get the light fixed or have the light taken off the bill and taken down.

**ACTION ITEMS:**

1. Baldwin Acres waiver of water/sewer penalties; water: \$93.60 and sewer: \$126.72  
Baldwin Acres II waiver of water/sewer penalties; water: \$41.60 and sewer: \$56. 32.  
Tabled; No Motion.

2. Affidavit for the Village to turn over the tax collection to the County. The Norwood/Potsdam area owes \$71,726.48 and the Norfolk area owes \$5,568.54. Motion to approve Nezezon/Fenton. Ayes 4

3. DANC Local Government Records Management Improvement Fund Grant to become a partner community with the Village of Tupper Lake to have updated digital maps of the Village as discussed above. Motion to approve Fenton/diVincenzo Ayes 4.

4. Nate Gonyea to be accepted into the Norwood Fire Department pending approval of the Fire Department Association. Motion to approve Nezezon/Webster. Ayes 4.

5. Jim Grant will now be the fire department financial liaison to the Clerk. Motion to approve Nezezon/diVincenzo Ayes 4.

**For Discussion:**

1. Water/sewer increase very little was discussed and will be reviewed at a later date.

Exe Session: Motion to enter Executive session at 7:30 pm Nezezon/diVincenzo Ayes 4. Motion to exit Executive session at 7:47pm diVincenzo/Nezezon.

Motion to adjourn Nezezon/diVincenzo Ayes 4. Meeting adjourned 7:48pm.