

Regular Village of Norwood Board Meeting
November 21st 2017

The regular meeting of the Board of Trustees of the Village of Norwood was called to order November 21st, 2017 at 6:00 PM by Mayor Timothy Levison.

Also Present: Trustees: Kristin Nezezon
Mike Zagrobelny
Clerk Nancy Berger
DPW Dan McGregor
Police Ptlm Ghostlaw
Fire Dept Rep. Jeremy French

Trustee: Mike diVencenzo
Zoning Officer: Halpern
Recreation Dir. Nick Orologio
Absent:
Trustee: Boprey
Attorney: V. Gettmann excused

Motion: Nezezon/diVencenzo to approve minutes of the last regular meeting Ayes 3.

Motion: Nezezon /diVencenzo to approve to approve payment of the abstract of audited bills. Ayes 3.
General Fund \$40,896.59 Water Fund \$1,907.85 Sewer Fund \$5,171.15.

REPORTS:

TREASURER: New report was presented; there are still a few corrections to be made with the new software.

ATTORNEY: None

DPW: Report Presented. The DPW has 2 old fuel tanks that need to be removed at a cost of aprox. \$2400. The new pickup will be ready hopefully by the 1st of the year. The delay is a result of the Hurricane, which slowed production.

WATER/SEWER: Mike Smith presented the following details and reports. The wells are running well, they will need to be calibrated. The new transfer switch has been installed and working good. DOH recommends fluoridation at 0.7 we have been running at 0.4 for the last 3 years. Mike McGinnis passed his recent water test and is now an operator grade 2B. The Village Wastewater Treatment Facility underwent an inspection from the DEC an annual SPDES inspection to determine compliance with the SPDES permit. The report showed a few serious issues/violations with the Wastewater Treatment Facility. The report states that all of the violations are the direct result of high flows due to excessive inflow and infiltration (I/I). The flow limit was exceeded every month from January 2017 through July 2017. The Village will be required to update its Flow Management Plan by August 2018, the previous plan was written in 2013. The Plan should discuss in detail the actions the Village plans to take in the near future to reduce I/I. The 3rd item was the concern about the condition of all three lagoon liners, the report state that they need to be replaced soon. The Village was advised to retain an engineer to evaluate the condition of the liners and provide recommendations to repair and stabilize them until replacement can be done. The DEC has requested the evaluation to be summarized in a detailed report, which shall be submitted to their agency no later than December 31, 2017. The overall rating for the Wastewater Facility was Marginal. It was also noted that the issues are out of the operators' control and require action by the Village. Mr. Smith has since contacted Tisdale Associate which have recommended a smoke test to be done that would show possible violation in regard to sump pumps that drain into the wastewater instead of the storm drains, the cost will be minimal it would consist of DPW labor and liquid smoke. The DPW will need to draw a map of the manhole covers to be check, as some infiltration could be caused by leaks. Tisdale's also noted that the lagoon liners have a maximum of 3-5 year life expectancy. Mike will do some patching in the next few weeks and see if the DEC will accept this remedy for now. The board will need to revisit raising Sewer rates as we are not eligible for grants as our rates are not competitive with other municipalities.

POLICE: Report presented. Laken Haas has resigned looking to go to Border Patrol. Anthony Mossow is a new applicant to go to the academy. Officer Radell applied and was granted a DWI Grant for \$500. The Mayor requested a 2nd officer for Saturday for the holiday festivities and parade.

FIRE DEPT: Report presented. The Fire Department will be hosting a fitness fund raiser on Saturday Dec 2nd. The proceeds will help with the cost to purchase smoke detectors that will be handed out to Village residents.

ZONING: Presented, detailing building permits issued. It was brought up that the State of NY in regards to persons with disabilities does not require a building permit from the Village. Documents were presented to support this.

YOUTH: Water level is back to normal. Driftwood currently litters the beach it will be dealt with in the spring. While the water level was low the DPW moved sand around to level the beach to an even depth across the pond. It has been a good year for boat storage \$17,090 received to date.

Cont.

November 21st, 2017

MAYOR: The Christmas Festival is Saturday December 2nd. DEC issues were covered by Mike Smith. The NNCS did an evacuation drill, all went well. The Village Clerk's office has contracted with a company to shred unnecessary documents, to date they have filled 2 bins. Norwood Norfolk Raymondville outreach is looking for donations for the Christmas Project. This is something that the Village employees could contribute to but the Village will not. The Village has elections in March the elections are run by the Village, there are 2 openings Boprey/Nezezon. There is a question from Glenn Webster on how the process works; Mike Zagrobelny stated that on the Democratic side there is a Caucus. Nominations come from the Party.

TRUSTEES:

VISITORS: Steven Clark and Aubrey Keys – Aubrey is with the St. Lawrence Leadership Program (Josh Lafave, SUNY Potsdam)and was attending to get a better understanding on the way the board worked. Rick Gilcrest is exploring possible additions/expansions for the market. He will need to start with the planning board. The planning board has not meet in several months the Board has set forth the 4th Tuesday of the month the planning board should meet a motion by Zagrobelny/diVencenzo all in favor. Nancy will notify members of the planning board and post in the paper that the next planning board will meet on November 28th at 6 pm.

ACTION ITEMS:

- 1. Resolution to purchase police vehicle.** This was presented to the board previously but due to the resolution being posted in the incorrect paper and missed a timeline deadline by 2 days this process will need to be started over. Motion diVencenzo/Zagrobelny A public hearing will be set for Dec 19th at 5:55pm
- 2. Charter Communications Franchise Agreement:** On Hold until Further research/discussion can be had. The board would like a representative from Charter to attend the next meeting.
- 3. NYS Interest for Employee W2 errors for 2015 & 2016:** Information entered on some of the employee w2's were entered incorrectly and caused the employee to incorrectly report income. The employee will have to pay the assessed tax amount the Village will pay any interest as it was a clerical error. Motion by: diVencenzo/Zagrobelny Ayes 3.
- 4. Health Insurance:** The Village will prefund the HSA & HRA for the Employees health insurance Motion by: diVencenzo/Nezezon Ayes 3.
Motion to enter Executive Session 7:35pm Zagrobelny/diVencenzo Ayes 3.
Motion to end Executive Session 8:03pm diVencenzo/Nezezon
- 5. Fire Department Approvals:** Approval of Daniel Grant & James Grant Motion by: Nezezon/diVencenzo
- 6. Police Academy Sponsors:** Anthony Mossow Motion by: Zagrobelny/Nezezon Ayes 3.

FOR DISCUSSION

1. Holiday Gifts: \$50 Gift card for all employees
2. Budget items NYS Retirement Prepay: Ok to prepay savings of over \$300
3. Donations for Holiday Festival: The Village will donate \$100 toward the cost.

Motion to adjourn Zagrobelny/ Nezezon Ayes 4.

Meeting adjourned 8:15 PM.