

Regular Village of Norwood Board Meeting

March 17th, 2020

The regular meeting of the Board of Trustees of the Village of Norwood was called to order March 17th, 2020 by Mayor Timothy Levison. Called to order 6:00pm

Votes Include the Mayor.

Also, Present: Trustees:

Kriston Nezezon

OIC Shawn Wells

Glenn Webster arrived at 6:18

Mike DiVincenzo

Dan Monica DPW

Bill MacIntire Code Officer

Clerk Nancy Berger

Absent:

Dan Monica Fire Department

Attorney: V. Gettmann Excused

Visitors:

Nick Orologio Excused

Motion: Nezezon/diVincenzo motion to approve February minutes. Ayes 3 Includes the Mayor

Motion: Nezezon/diVincenzo motion to approve payment of abstract of audited bills. Ayes 3; General A fund \$37,593.57, Water F fund \$84,172.59, Sewer G fund \$92,608.60 T/A \$550.80. TTE Nezezon did not sign the Cornerstone invoice as it was 300 over the original quote.

VISITORS: None

REPORTS:

Treasurer: The clerk presented an updated report at the budget meeting on March 10th.

Attorney: None.

DPW: Dan was Dan Monica was representing the DPW. A discussion on the state of emergency was discussed and how we should respond. If any employee feels sick, they should stay home, they will not have to use sick time. Dan will be back on Thursday, the DPW has been trying to pick up brush as the weather is good. The sidewalk on Mechanic St had a complaint the sidewalk has heaved and is making it hard to open the door. The Mayor asked if the next time she has a complaint she should make a written statement and forward to the board.

Water/Sewer:

Police: Report presented. The department does have masks for them to use. Shawn put out a memo that employees should not wear a mask for the entire shift. The Mayor said that one of the things the department could do if we go into a state of emergency is enact the curfew 10pm. If the board decided to Shawn said that the department would change the schedule to fit to the curfew. Shawn discussed the possible hire of Brandon Huckle but this is moot point as Brandon is still employed by Massena PD.

Fire Department: The department has canceled all meetings and all training; gatherings should be limited to no more than 8 including at the swamp.

Zoning: Report presented. Bill will take things on a case by case basis if he needs to enter a home, he will assess the risk and follow accordingly. Bill was questions on who will be the demolition contractor for 12-14 S. Main St, Sally Sutter. It will be a company from Massena Burk Excavation & Demolition who is waiting on a permit from the DOT.

Youth: None.

Mayor: There was going to be a concrete canoe race at the beach next month but it has been canceled. The municipal building is closed to the public until further notice. Noreen Hopsicker will turn 100 on Tuesday March 24th and will be honorary Mayor for a day. There will be a head start problem starting in the fall with new rules being implemented. The PD & the Mayor will try to work on this issue. There are currently 2 busses but now that they are implanting rules regarding children who are disruptive will arrive on a separate bus. This will increase the busses by several more. The water tower sprung a second leak which cost \$800 each time. Maybe we should look at a maintenance contract. The clerk will get guidance regarding future meetings as

Cont.,
Regular Village Board Meeting
March 17th, 2020

well as the budget meeting and how to handle the issues. The Village election has been postponed until April 28th. We will have to follow up on the joint public hearing regarding the annexation of a portion of the cemetery from Potsdam to Norwood. Tim met with the school and the Town of Norfolk Charlie Pernice regarding, regarding handing out lunches to families in need. The Mayor also discussed the recycling center if they will still be opened

Trustees: TTE Webster has a donation of over 3 pallets of food for a distribution, it was decided that we would utilize the church and get word out to the media that the distribution would take place on Thursday the 19th so as to get the food out before the weekend to help families in need and before the school enacts the lunch program. The distribution will include snack bars, chips, pasta, spaghetti O.s, yogurt and several other items, including eggs, and 50 1lb of hamburger. Nancy should contact Kelly Lustick to set this up.

TTE diVencenzo also brought the community lunch program that will be this week, which will also help the community.

ACTION ITEMS:

1. Village of Norwood for the protection of the residents has declared a state of emergency. Motion by Nezezon/diVencenzo ayes 3
2. Resolution: increase in sewer rates Tabled
3. Baldwin Acres Decrease in water/sewer rates Tabled. Nancy will contact other municipalities to see what they do for this type of building, possible a meter.
4. IT Policy from May 2009. Motion by diVencenzo/Nezezon ayes 3
5. Letter from Michael McGinnis
6. Ella Ross 15 Bicknell water/sewer adjustment, the board voted to not do an adjustment Motion made by Nezezon/diVencenzo
7. Noreen Hopsicker, honorary Mayor for a day. Motion by Webster/diVencenzo ayes 3

For Discussion:

EXECUTIVE SESSION Personnel.

7:12 Motion made by Nezezon/diVencenzo

7:20 Motion to Exit Motion made by Nezezon/diVencenzo

Motion to adjourn Nezezon/diVencenzo Ayes 3.

Meeting adjourned 7:27pm.

Village of Norwood Declaration of State of Emergency:

Due to the spread of the COVID-19 virus, the Village has suspended all non-essential employees. Employees working should take all precautions and wipe down and spray all commonly used surfaces. Employees not working due to sickness will be paid at their regular rate.

The Municipal building will be closed to the public also the DPW should not allow anyone in the building that is not essential.

Employees with any symptoms should self-quarantine for 14 days at home.

The Village will continue to also follow guidelines from the Town, County, State and the US Government.